



College of Chemical Sciences

Institute of Chemistry Ceylon

Laboratory Make-up Form

This form should be filled whenever a student transfers from one session to another active session. Student is allowed to do maximum of TWO transfers per session

1. Name:.....
2. Registration Number:.....
3. Current Laboratory Group: (Eg 20 WD 1).....
4. Make-up Group: (Eg 20 WE 1).....
5. Practical course code (CHE ABCDE) and Experiment No:.....
6. Have you made transfers before? (Yes/No). If "yes", number of sessions.....
7. Reason for the makeup (attach a proof as needed):.....

.....

I kindly request the permission to make up the session mentioned above.

Signature:.....

Date:.....

Official Use only

Did student inform the Cover-up prior to the session start? (yes/No)

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TA in-Charge/Date(Original group)

TA in-Charge/Date(Make-up Group)

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Lecturer in-Charge/Date(Original group)

Lecturer in-Charge/Date(Make-up group)

The original of this form should be submitted to the TA in-charge of the current laboratory class and a copy must be kept with the student.